Minutes

of

7 PM Monday, January 9, 2017

Regular Monthly Meeting

CALL TO ORDER Amin Bahrour called the meeting to order at 7:03 PM

ROLL CALL Amin Bahrour, Kevin Emery, James Roberge (Trustees); Bethany German (Office Manager); Tom Harmon (Administrative Assistant); Absent: Paul Stanley, Paul Hussey (Trustees); Skip Clough (Superintendent)

MINUTES OF MEETINGS:

December 5, 2016, 2017 Rate Hearing Meeting

* Kevin Emery made a motion to approve the Public Hearing minutes as recorded, James Roberge seconded. All in favor.

December 5, 2016, Regular Monthly Meeting

* James Roberge made a motion to approve the meeting minutes as recorded, Kevin Emery seconded. All in favor.

PUBLIC AUDIENCE

None

COMMUNICATIONS

* *20161205 United States Bankruptcy Court re: Mayo/Raeside*
* *20161207 Peoples United Bank to Paul Stanley re: Collateralization Agreement*
* *20161214 South Berwick Water District to SBSD re: 2017 Meter Reading Changes*
* *20161112 Department of Labor re: Occupational Employment Statistics Reporting*
* *20161219 Bangor Payroll re: Minimum Wage & Salary Update*

OLD BUSINESS

* Berwick Road Sewers Elizabeth Dunn
  + There is an easement legally in place for the properties
  + The former owner, Jeremy Roux, had a sewer tie in on Tibbetts Street and High Street, not on Berwick Road
  + James Roberge made a motion to abate the property of Elizabeth Dunn at 60 High Street, Amin Bahrour seconded. All in favor.

NEW BUSINESS

* 2017 Admin Contract
* 2017 Engineering Retainer Contract
  + Kevin Emery made a motion to table to discussion on the above listed contracts for further review. James Roberge seconded the motion. All in favor.
* 2017 Office Lease
  + Kevin Emery made a motion to accept the lease terms as is, Amin Bahrour seconded. All in favor.

OPERATIONS

* Odor Control
  + No updates
* Septic Billing Accounts
  + Potty’s R Us to make small payments to settle debt; $500 check received on 01/09/2017
  + Skip to speak to G&F about payment terms for previous invoices
* Pay Increases Executive Session

PAYING OF BILLS

* James Roberge made a motion to pay the bills in the amount of $149,535.32, Amin Bahrour seconded the motion. All in favor.

EXECUTIVE SESSION

* Amin Bahrour made a motion to go into executive session at 7:27 PM, Kevin Emery seconded.
* James Roberge closed executive session at 7:55 PM, Kevin Emery seconded.

OTHER

* Next meeting: February 6, 2017

ADJOURNMENT

Motion to adjourn the meeting made by James Roberge, Kevin Emery seconded.

Meeting adjourned at 7:56 PM

Prepared by Bethany German

Edited : T Harmon